



**Saint Ann School
Home School Association
Meeting Notes - 9.6.2023**

Opening Prayer

Treasurer's Report - Nicole Burke

- Current Account HSA balance \$14,858.33
- Back To School Auction - \$6,500 deposited on 8/15/23
- Upcoming Events - Expenses & Profit
 - Successful Coffee Social
 - Mother and Son Bowling
 - Middle School Dance
 - Teacher Pay Teachers
 - Security
- Tracking money ins and outs
 - Reimbursements - Purchase order filled out (with receipts attached) with Lucille and submitted to Rose the finance manager. Lucille keeps the pink copy and Nicole yellow copy. Nicole has the tax exempt form.
- Jenna will email Nicole Burke's contact information.

Committee Chairs

- Thank you for volunteering!
- Make the event your own, it is ok to change it up from years past.
- Build committees
 - Volunteers are always needed

Room Parents - Dana Debski

- Reorganizing - all information will be front loaded and planned for the year.
- Classes coordinated
 - At each grade level keep parties and events consistent.
- Teacher and Assistant Birthdays
 - Please share favorite things with the class
 - Elementary grade - the class parents will take care of the teacher and assistant.
 - Middle school - the class parents will take care of the teacher and one special area teacher
- Open lines of communication
 - Share contact information of room parents

New Business

- Girl Scout Groups
 - Meeting 9/7/23 5:30-7pm
 - Open to K-8
- CCW Thanksgiving Baskets for Catholic Charities
 - 28 Baskets - One in each classroom
 - Signup genius will be sent out
- Penny Wars!
 - Reminder to bring in any change

Mr. Buskirk

- Thank you for coming and supporting Saint Ann!
- Plan to set up a HSA Newsletter Template
- Log volunteer hours
 - Directions will be sent out
- Dress Code for volunteers